



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |
|---|--|
| <b>1. Name of the Institution</b>             | S.D.S.P.MEMORIAL COLLEGE FOR WOMEN,<br>RAYYA |
| Name of the head of the Institution           | Mrs. Arvind Saini                            |
| Designation                                   | Principal (in-charge)                        |
| Does the Institution function from own campus | Yes  |
| Phone no/Alternate Phone no.                  | 01853222403                                  |
| Mobile no.                                    | 9915712336                                   |
| Registered Email                              | sdspmcfwr@yahoo.co.in                        |
| Alternate Email                               | sdspmcfwr@gmail.com                          |
| Address                                       | G.T.Road Rayya                               |
| City/Town                                     | Rayya  |
| State/UT                                      | Punjab                                       |
| Pincode                                       | 143112                                       |

| <b>2. Institutional Status</b>         |                                |
|--|--------------------------------|
| Affiliated / Constituent               | Affiliated                     |
| Type of Institution                    | Women                          |
| Location                               | Rural                          |
| Financial Status                       | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Dr. Mrs. Anu Kapil             |
| Phone no/Alternate Phone no.           | 01853222403                    |
| Mobile no.                             | 9815263980                     |
| Registered Email                       | sdspmcfwr@yahoo.co.in          |
| Alternate Email                        | sdspmcfwr@gmail.com            |

| <b>3. Website Address</b>  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://www.sdspmcollege.org/about/aqar.htm">http://www.sdspmcollege.org/about/aqar.htm</a>       |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://sdspmcollege.org/courses/2018-2019.htm">http://sdspmcollege.org/courses/2018-2019.htm</a> |

**5. Accrediation Details**

| Cycle | Grade | CGPA | Year of Accrediation | Validity    |             |
|-------|-------|------|----------------------|-------------|-------------|
|       |       |      |                      | Period From | Period To   |
| 2     | B     | 2.51 | 2016                 | 25-Jun-2016 | 24-Jun-2021 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 26-Jun-2006 |
|---|-------------|

**7. Internal Quality Assurance System**

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
| <b>No Data Entered/Not Applicable!!!</b>                                  |                 |                                       |

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[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/ Faculty          | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| No Files Uploaded !!!                    |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Innovative teaching methods with the use of technology.

Students support services have been enhanced.

Outreach activities conducted by NSS and NCC/Tours and Trips organized.

Seminars and extension lectures were conducted.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action

Achivements/Outcomes

No Data Entered/Not Applicable!!!

[View Uploaded File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

IQAC Committee

31-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

18-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management information System  
Management information system is an implementation of the organization system and procedure. In this management channelize the planning, control and administration of the operations. The top management handles the planning the middle management concentrates on controlling and the lower management is concerned with actual administration. Information in (MIS) means the processed data that helps the management on planning and controlling operations. The data are recorded, reduced (summarized) and retrieved to be finally presented to the management in the form of MIS report. The system in MIS the processed data is informed to the management for performing the function eventually. Management information system or MIS is a planned system of collecting, storing and dissemination data in the form of information needed to carry out the function of management. The college has an effective system of information. The College Website [www.sdspmcollege.org](http://www.sdspmcollege.org) the primary source of information on which the College activities are

uploaded under the College display board various themes. Moreover the college prospectus, bills are also accelerating the pace of information. The college has also own Facebook page where the information are uploaded regularly. Eventually, the college has a very supportive and dexterous management committee led by S. Baljit Singh Sekhon Worthy President of College Management Committee. IQAC Meeting where the nominee of the management are placed in high order (initial order). The plans are discussed and supported by the members and the faculty of the College so that the Action plan may be prepared by the planning board of the top level Management. The College prospectus, College display board (Department wise) Print media and social media on the various information system are the moduled to inform the management regarding functioning of the College.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has a planned curriculum delivery mechanism. At the commencement of the session a meeting is called by the Principal in the Principal chamber. She gets the introduction of the new appointed teachers. The teachers are instructed to prepare a teaching plan as per the division of the syllabus that is to be covered in the classroom. The College has put all its emphasis on the innovative and effective teaching which could be possible with a proper mechanism of course completion. The traditional methods are used like the blackboard, chalk, duster, whiteboards, markers and the charts & tables.. Irrespective of that the College is also using ICT for the proper delivery of the curriculum in an effective way. E classroom, Language labs and computer labs are well equipped and well furnished places of learning in the College. Eventually the students are getting opportunity to enhance their learning skills both in the traditional and the modern way of teaching- learning process. The faculty of the College divides the syllabus weekly which is documented and registered in the teachers diaries in a proper format after a complete discussion and approval of the Head of the Institution. It is also a matter of fact that the syllabus (divided) is done at the weekend and well evaluated at every Saturday.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NIL         | Nil             | Nil                   | Nil      | Nil                                      | Nil               |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                          | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                          |                       |
| <b>No file uploaded.</b>                  |                          |                       |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| <b>Nil</b>                       | <b>NIL</b>               | <b>Nil</b>  |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses   | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| <b>Divine World</b>   | <b>10/08/2006</b>    | <b>87</b>                   |
| <b>Workshop on Personality Development and Moral Values</b> | <b>19/01/2019</b>    | <b>250</b>                  |
| <b>No file uploaded.</b>                                    |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title  | Programme Specialization    | No. of students enrolled for Field Projects / Internships |
|--------------------------|-----------------------------|---|
| <b>BCA</b>               | <b>Computer Application</b> | <b>6</b>  |
| <b>MSc</b>               | <b>Computer Science</b>     | <b>4</b>  |
| <b>BA</b>                | <b>Arts</b>                 | <b>50</b>   |
| <b>BSc</b>               | <b>Economics</b>            | <b>3</b>  |
| <b>BCom</b>              | <b>Professional</b>         | <b>25</b>   |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

|   |
|---|
| Feedback Obtained   |
| <b>Feedback is very important and essential device which is helpful for the</b> |

betterment and improvement of the institution. The institution obtains the feedback from the students on the feedback form. The prescribed format have been prepared by the faculty members and the students fill the form with the feedback given by them .The factors which have been included are academics , sports , cultural and up gradation of the infrastructure in the College. The teachers interact with the students from time to time to achieve the verbal feedback regarding the functioning of the College. The faculty members also give the feedback to the Head of the institution during the staff meetings. The management provides the feedback after analyzing all the activities performed by the College from time to time. The suggestions of the management are taken positively to be implemented for the betterment and the upliftment of the institution. Alumni plays an important role in the feedback mechanism. Most of the passed out students have been working in the education department in the catchment area. They are invited in the college from time to time for their feedback and precious suggestions which are again implemented for the improvement of the College functioning. Moreover it also provides conducive ambiance of teaching learning in the college. The parents meeting is held after every pre semester examination to discuss the academic performance of the students with their parents. This is the high time when a group interaction takes place between the parents and the teachers. Their suggestions are obtained in the form of feedback which are further discussed with the Head of the institution before the implementation. In fact the college has installed suggestion boxes at the various places of the college where the students give their suggestion in their write ups. Eventually the college has an effective system of feedback mechanism.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | Arts                     | 250                       | 65                             | 60                |
| BSc                   | Economics                | 60                        | 5                              | 3                 |
| BCA                   | Computer Application     | 120                       | 20                             | 16                |
| BCom                  | Commerce                 | 60                        | 40                             | 32                |
| MSc                   | Computer Science         | 30                        | 10                             | 8                 |
| PGDCA                 | Computer Application     | 80                        | 8                              | 6                 |
| No file uploaded.     |                          |                           |                                |                   |

### **2.2 – Catering to Student Diversity**

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 347   | 20  | 26  | 7   | 7  |

### **2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 26                         | 18  | 5                                 | 5                                | 1                          | 5                               |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are mentored by the teachers in the classroom teaching which plays a key role to enhance the learning skills of the students. The syllabus is divided weekly in the form of teaching plans. The mentoring system in the college is innovative and effective which enhances the teaching learning environment in the temple of learning. The student-centric approach adopted by the teachers makes them focus on the overall development of the students and in return they win the laurels in the university exams result. The college provides opportunities to the students to take parting literary activities like speech, declamation, debate, quiz and extempore competitions in the talent hunt function. To polish their communication skills and writing skills the college conducts the competition like essay writing, poem writing, slogan writing and poster making with the help of NSS, NCC and Red ribbon from time to time. Therefore students have abundance of opportunities to explore their hidden talents and get polished under the critical guidance and mentoring of their teachers. A big platform of Zonal Youth Festival at the affiliated university also provides the students to nourish their skills and get the recognition. The students become more competent by inculcating competitive spirit in them to achieve their academic excellence. Apart from this the departments of the college arrange the seminars and extension lectures where the scholars and experts from the university and other colleges share their valuable views to enrich and enhance the IQ and EQ level of the students. Moreover the college also committed to inculcate the strong value system in the students. Many seminars and extension lectures on life skills, moral values, legal education, personality development, time management and stress management are arranged by the various clubs and society of the college which certainly enhance the SQ level of the students. Eventually the college has a very strong and value added system mentoring the students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 367  | 26                          | 1:14                  |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 12                          | 7                       | 5                | 5  | 2                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nil               | NIL   | Nil         | Nil  |
| No file uploaded. |   |             |  |

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last | Date of declaration of |
|----------------|----------------|----------------|-----------------------|------------------------|
|----------------|----------------|----------------|-----------------------|------------------------|



|   |  |  |                                    |  |
|---|--|--|------------------------------------|--|
|   |  |  | semester-end/ year-end examination | results of semester-end/ year- end examination |
| <b>No Data Entered/Not Applicable !!!</b> |  |  |                                    |  |
| <a href="#">View Uploaded File</a>        |  |  |                                    |  |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has a feasible system of continuous internal evaluation (CIE). The students academic performance is evaluated throughout the year to check their learning capacity in the various subjects by the faculty members. The evaluation system is based on the class test, house examination/presenter examination. The students appear in the examination and qualify it to prove their eligibility for the final exams. The college has initiated the reforms in the practical subjects where the evaluation was done with PPTs in the E classroom with the help of ICT tools. The students of the professional courses prepare the slides and PPTs to get evaluated moreover the interactive sessions and the practical of the grammatical skills is done in the language lab where the linguistic competence of the students ins evaluated. Hence the College is committed to provide the traditional and professional evaluation system for the betterment of the students and to make them competent enough to stand at the forefront of the modern scenario.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has prepared the Academic Calendar to plan the activities throughout the year. The examinations are conducted on the pre- semester basis in the month of September and month of March. This planning done at the commencement of the session while preparing the Academic Calendar. Apart from this the class test are also conducted in the classrooms on weekly basis as per the teaching plan prepared by the faculty of the College. The presentations and the practicals for the professional courses are also conducted to check their skills in the professional stream courses.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sdspmcollege.org/about/program-outcomes-2018-2019.htm>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| Nill           | BA             | Arts                     | 69  | 69  | 100             |
| Nill           | BSc            | Economics                | 6   | 6   | 100             |
| Nill           | BCA            | Computer Application     | 16  | 13  | 81.25           |
| Nill           | BBA            | Business Administration  | 2   | 2   | 100             |
| Nill           | BCom           | Professional             | 19  | 17  | 89.4            |

|                   |       |                  |   |   |     |
|-------------------|-------|------------------|---|---|-----|
| Nil               | MSc   | Computer Science | 6 | 6 | 100 |
| Nil               | PGDCA | Computer Science | 6 | 6 | 100 |
| No file uploaded. |       |                  |   |   |     |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sdspmcollege.org/about/sss-2018-2019.htm>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil                   | 0        | 0                          | Nil                    | Nil                             |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar      | Name of the Dept.          | Date       |
|--------------------------------|----------------------------|------------|
| Seminar on Writing Skills      | English Department         | 03/08/2019 |
| Seminar on Cyber Security      | Computer Department        | 24/08/2019 |
| Say no to Plastics             | Punjabi Department         | 07/09/2019 |
| Voter Registration Camp        | Social Sciences Department | 21/09/2019 |
| Seminar on usage of NetBanking | Commerce Department        | 18/10/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL                     | Nil             | Nil             | Nil           | Nil      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name                                  | Sponsored By                 | Name of the Start-up | Nature of Start-up     | Date of Commencement |
|-------------------|---------------------------------------|------------------------------|----------------------|------------------------|----------------------|
| College           | SDSP Memorial College for Women Rayya | Fashion Designing Department | Boutique             | Stiching and Designing | 08/03/2017           |
| College           | SDSP Memorial College for Women Rayya | Computer Department          | Techno Crates        | Office Automation      | 30/06/2017           |
| College           | SDSP                                  | Music                        | Sur Sagar            | Gumat                  | 01/06/2019           |

Memorial  
College for  
Women Rayya

Department

Sangeet

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0                      | 0                       |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| Nil               | NIL        | Nil                   | Nil                            |
| No file uploaded. |            |                       |                                |

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department        | Number of Publication |
|-------------------|-----------------------|
| English           | 2                     |
| Punjabi           | 1                     |
| No file uploaded. |                       |

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL                | Nil            | Nil              | Nil                 | Nil            | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |                |   |   |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL                | Nil            | Nil              | Nil                 | Nil     | Nil   | Nil   |
| No file uploaded.  |                |                  |                     |         |   |   |

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 0        | 0     | 1     |
| Presented papers            | 0             | 1        | 0     | 0     |

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities     | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|-----------------------------|---|--|--|
| Cleanliness<br>drive        | 1st Punjab Girls<br>BnNCC                       | 1  | 45   |
| Tree Plantation             | 1st Punjab Girls<br>BnNCC                       | 1  | 50   |
| Rally on Female<br>Feticide | 1st Punjab Girls<br>BnNCC                       | 1  | 55   |
| Swachh Bharat Camp          | 1st Punjab Girls<br>BnNCC                       | 1  | 50   |
| Slogan Writing              | 1st Punjab Girls<br>BnNCC                       | 1  | 10   |
| Speech<br>Competition       | 1st Punjab Girls<br>BnNCC                       | 1  | 15   |

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity              | Award/Recognition      | Awarding Bodies         | Number of students<br>Benefited |
|-----------------------------------|------------------------|-------------------------|---------------------------------|
| Rallies on<br>Awareness Programme | Appreciation<br>Letter | Adpoted Village<br>Head | 200                             |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                 | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|------------------------------------|--|----------------------|---|---|
| No Data Entered/Not Applicable !!! |  |                      |   |   |

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| 0                  | 0           | 0                           | 0        |

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
|-------------------|-------------------------|---|---------------|-------------|-------------|

|                   |   |                                    |     |     |     |
|-------------------|---|------------------------------------|-----|-----|-----|
|                   |   | /research lab with contact details |     |     |     |
| 0                 | 0 | 0                                  | Nil | Nil | Nil |
| No file uploaded. |   |                                    |     |     |     |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation      | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| 0                 | Nil                | 0                  | Nil   |
| No file uploaded. |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 110000   | 73488  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area                       | Newly Added             |
| Class rooms                       | Existing                |
| Laboratories                      | Existing                |
| Seminar Halls                     | Existing                |
| Seminar halls with ICT facilities | Existing                |
| Others                            | Newly Added             |
| No file uploaded.                 |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software   | Nature of automation (fully or partially) | Version | Year of automation |
|-----------------------------|---|---------|--------------------|
| Library Automation Software | Partially                                 | 1       | 2016               |

4.2.2 – Library Services

| Library Service Type | Existing |        | Newly Added |      | Total |        |
|----------------------|----------|--------|-------------|------|-------|--------|
|                      |          |        |             |      |       |        |
| Text Books           | 17322    | 518743 | 21          | 5595 | 17343 | 524338 |
| Reference Books      | 324      | 95032  | 9           | 2813 | 333   | 97845  |
| Journals             | 22       | 12000  | 5           | 2500 | 27    | 14500  |
| Others(s pecify)     | 25       | 18600  | 5           | 2600 | 30    | 21200  |

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL                 | Nil                | Nil                                   | Nil                         |
| No file uploaded.   |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 110             | 80           | 80       | 4                | 4                | 2      | 2           | 200                             | 20     |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 110             | 80           | 80       | 4                | 4                | 2      | 2           | 200                             | 20     |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| College Activities and Photographs         | <a href="http://sdspmcollege.org/">http://sdspmcollege.org/</a>        |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 10000                                  | 1500   | 100000                                 | 71988  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has an excellent infrastructure provided by the dexterous management to uplift the level of academics , sports and cultural ambiance in the college. The infrastructure is utilized for the welfare of the students as well as the smooth functioning of the college activities. The college has 5 well equipped computer labs with wifi facility. As per the need the new computers are also added. The library of the college is boast of having more than 15000 books for the book bank facility for the students. Needy Students can issue the books for the whole year. The budding players are also paid incentives for their encouragement. The college has indoor stadium and gymnasium for the sports students. They are given the financial aid and freship for their dreams to be come true. The college has 100 computers in the computers lab and 20 in the language lab lased with the modern software in English. The budget is allocated for the augmentation and the upkeep of the infrastructure which is

proved to be hall mark of the college. The classrooms are well furnished and spacious with good cross ventilation. The policy for maintaining the academic and sport facility are made by IQAC advisory committee. Resolutions are made and passed by the chairman of the college managing committee. Eventually the college has a very effective procedure working in planning and maintaining the infrastructure in the form of utilizing physical and academic and sport facility.

<http://www.sdspmcollege.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution   | Stipends/Fee concession/Youth Festival Incentives/Sports concession | 257                | 373170           |
| Financial Support from Other Sources |   |                    |                  |
| a) National                          | Minority  | 139                | 486500           |
| b) International                     | Nil   | Nil                | Nil              |
| No file uploaded.                    |   |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved             |
|---|------------------------|-----------------------------|-------------------------------|
| Language Lab                              | 13/08/2016             | 26                          | English Department            |
| Yoga Meditation                           | 15/10/2016             | 50                          | Physical Education Department |
| Personal Counselling and Mentoring        | 02/07/2016             | 115                         | Career Guidance               |
| Soft Skill Development                    | 01/06/2017             | 100                         | English Department            |
| Scholars Club                             | 06/10/2018             | 35                          | Academic Council              |
| No file uploaded.                         |                        |                             |                               |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| 2018 | Career Counselling | 18   | 98   | 7  | 55                        |

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 5                         | 5                              | 1   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                      |                                 |                           | Off campus  |                                 |                           |
|--------------------------------|---------------------------------|---------------------------|---|---------------------------------|---------------------------|
| Name of organizations visited  | Number of students participated | Number of students placed | Name of organizations visited                             | Number of students participated | Number of students placed |
| SDSP<br>Public<br>School Rayya | 22                              | 15                        | SMG Girls<br>Senior<br>Secondary<br>School Baba<br>Bakala | 6                               | 5                         |
| <a href="#">View File</a>      |                                 |                           |   |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018                      | Nil  | Nil                      | Nil                       | Nil                        | Nil                           |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 12                                      |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                           | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! |       |                        |
| <a href="#">View File</a>          |       |                        |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                               | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! |                         |                         |                             |                               |                   |                     |
| No file uploaded.                  |                         |                         |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)



The College has formed central student association(CSA) of the students. This association is responsible to observe the discipline in the college campus. The formation of CSA is completely done with the approval of the Principal of the College. The students are educated to maintain the discipline and to be vigilant all the time in the college campus. The list of the CRs of every class is compiled and the nomination for the President of CSA is received from the final classes of all the streams.The President of CSA is selected by the committee of the senior faculty members in the Principal Office with the all approval of Madam Principal.The parameters are set and the students are required to pass those parameters to be the the part of office bearing committee of CSA. the College Head Girl is selected as the CSA President along with Deputy President from the senior classes of Computer Department. The Secretary and the cashiers are also the important part of CSA.. The maintenance of discipline is entirely the responsibility of CSA on the special occasion, functions and day to day activities. The CSA is further divided into various activities under the guidance of the teachers incharge. These committees are liable to maintain the code of conduct of the college at the particular places assigned to them. For example library committee, common room committee, cafeteria committee, lawn cleanliness committee, medical room committee, reception committee and various others.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College Management is dexterously participating in the functioning of the college in day today activities. The practice to decentralization and participation of the management is an organizational process. the IQAC advisory committee is formed with the headship of the President of the College Managing Committee and through IQAC .The management plays a key role in the smooth functioning of day to day activities related to academics ,, sports and cultural aspects of the college. The college managing committee being progressive in vision and dynamic in action, decentralized the decision making power to the principal of the college. The Principal and management both make decisions for the growth and the upliftment of the college so that the college may produce the competent students with higher caliber.The college has democratic set up where each department and unit has the freedom to make innovative practice and plan the prospective of development for the college. The management is very supportive and prepare the policies and plan to provide the excellent infrastructure which proves to be hallmark of the college. The

organizational setup for the decentralization and participation of the management is through the IQAC advisory committee and meetings with the Principal of the College for the growth of the institution in Academic, sports and cultural.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Curriculum Development                                     | The curriculum development is done by the faculty members with the approval of Principal. The set curriculum is given by the affiliated university which is downloaded from the university website. The teaching plan is prepared to deliver the curriculum on the weekly basis.   |
| Teaching and Learning                                      | The College has innovative and effective teaching learning process both in traditional and professional streams. The quality culture of the academics provides a conducive ambiance for the growth of the students.  |
| Examination and Evaluation                                 | The College conducts pre -semester exams in the month of September and March. Their academic performance is evaluated on the basis of examination and the results in the pre semester exams. The failing students are given opportunity to appear in the exams and prove their academical status to sit in the final exams. The evaluation of the exams and the marks are registered in the record kept with the departments respectively. The award list are discussed with the Principal of the College. |
| Research and Development                                   | The students in the professional streams are assigned the project work and assignments. This gives them the facility to undergo the research work and to develop the critical thinking in this regard. The UG and PG classes in the department of computers are assigned the live projects as apart of their curriculum. Apart from this the humanities group students prepare their presentations in English language and Literature assigned by the English Department.                                  |
| Library, ICT and Physical Infrastructure / Instrumentation | Library is the brain of the educational institution. The college is boast of having large wealth of books  |

in the well furnished library. the students are educated to be the frequent visitor of the library in order to gain the rich knowledge from the books. At present the college library more than 15000 books The college is committed to impart the quality education to the students and to make them connected with the information communication technology (ICT). To reach this target the college has 4 well equipped computer labs, 1 Language lab and 1 ICT room.

Human Resource Management

The college has the placement cell functioning efficiently to register the placement of the students after having completed their education in the college. Most of the students have been placed in the nearby reputed schools, banking sectors and other private Govt. institutions.

Industry Interaction / Collaboration

The students of the professional streams (Commerce and Computers) are sent for the industrial visit by the College in the month of March. Apart from this The Manager from SBI and the team of LIC and many other members of different organisation and industries extend their Lectures on the various topics for the students in the College campus

Admission of Students

The admission of the students is very grave concern and taken very seriously for the intake capacity of the college. The advertisements is done through the banners and pamphlets. Moreover door to door admission campaign is under taken to motivate the students to take admission in the college. The admission process is the entire responsibility of the academic council and admission committee. The poor students are facilitated to pay the college fees including university charges in the easy installments. Even they are also to get the books from the book bank of the library for the whole session. So the admission process of the college is very transparent. An admission desk works on the toes. the admission is done as per the eligibility criteria and the dates issued by the affiliated university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

|                                      |   |
|--------------------------------------|---|
| <p>Planning and Development</p>      | <p>IQAC of the College is the planning body of the academics, sports and cultural platforms of the college. At the commencement of the sessions the advisory committee of the IQAC passed the resolutions and prepare the academic calendar month wise. These plannings are developed and implemented through out the session.Seminars , extension lectures and the outreach activities</p>   |
| <p>Administration</p>                | <p>The Principal of the College is the Head of the institution. Under her supervision and guidance the organisational structure is framed. There are 4 headings Academic Council, Vice Principal, IQAC and Non Teaching Staff which is further divided into Registrar/Deputy Registrar, Heads of Departments, Nodal Officers of Clubs and societies and Superintendent. And lastly the administrative staff and class 4 staff are the components of college administration.</p>   |
| <p>Finance and Accounts</p>          | <p>The budget is allocated at the commencement of the session and peered by the IQAC advisory committee. The budget is allocated for the augmentation of the infrastructure of the college, students support services and physical support activities for the students.The periodical audit is done from time to time. The various heads of the budget are analysed at the end of the financial year.All the DPI grants are utilized for the purpose and the UC are prepared for the expenditure and utilization of the funds.</p>  |
| <p>Student Admission and Support</p> | <p>The admission of the students is very grave concern and taken very seriously for the intake capacity of the college. The advertisements is done through the banners and pamphlets. Moreover door to door admission campaign is under taken to motivate the students to take admission in the college. The dmisiion process is the entire responsibility of the academic council and admission committee. The poor students are facilitated to pay the college fees including university charges in the easy installments. Even they are also to get the books from the book bank of the library for the whole session.So the admission process of the college is very transparent. An admission desk works on the toes. the admission is</p> |

|                    |  |
|--------------------|--|
|                    | done as per the eligibility criteria and the dates issued by the affiliated university.  |
| <b>Examination</b> | The College conducts pre -semester exams in the month of September and March. Their academic performance is evaluated on the basis of examination and the results in the pre semester exams. The failing students are given opportunity to appear in the exams and prove their academical status to sit in the final exams. The evaluation of the exams and the marks are registered in the record kept with the departments respectively. The award list are discussed with the Principal of the College. |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                     | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|--------------------------|-----------------|---|---|-------------------|
| <b>Nil</b>               | <b>NIL</b>      | <b>Nil</b>  | <b>Nil</b>  | <b>Nil</b>        |
| <b>No file uploaded.</b> |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                     | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date         | To Date           | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|--------------------------|---|---|-------------------|-------------------|--|--|
| <b>2019</b>              | <b>Summer<br/>Camp</b>  | <b>Computer<br/>Literacy</b>  | <b>01/06/2019</b> | <b>01/07/2019</b> | <b>12</b>  | <b>2</b>   |
| <b>2018</b>              | <b>Winter<br/>Camp</b>  | <b>Yoga<br/>Camp</b>  | <b>26/12/2018</b> | <b>04/01/2019</b> | <b>26</b>  | <b>4</b>   |
| <b>No file uploaded.</b> |   |   |                   |                   |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme                              | Number of teachers<br>who attended | From Date         | To date           | Duration |
|---|------------------------------------|-------------------|-------------------|----------|
| <b>The Road<br/>ahead :<br/>Opportunities,<br/>Challenges and<br/>Perspectives in</b> | <b>1</b>                           | <b>21/02/2019</b> | <b>27/02/2019</b> | <b>7</b> |

|                        |   |            |            |   |
|------------------------|---|------------|------------|---|
| Higher Education (FDP) |   |            |            |   |
| Performing Visual Arts | 1 | 01/05/2019 | 07/05/2019 | 7 |
| No file uploaded.      |   |            |            |   |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 2         | 24        | 3            | 3         |

6.3.5 – Welfare schemes for

| Teaching  | Non-teaching   | Students   |
|---|--|--|
| Teachers are provided with the loan facilities from the institution as per their needs. | Non Teaching staffs are provided with the loan facilities from the institution as per their needs. | Students are provided financial aids in the form of fee concession, poverty concession, youth festival incentives and the bugging players get freeship as per their performance in games and sports. |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The DPI grants are received by the college from time to time. The annual budget is also allocated under the various heads and for the augmentation of the infrastructure by the IQAC advisory committee at the commencement of the session. The UC is prepared for the grants received from .DPI. The college conducts internal and external financial audits every year for the appropriate utilization of the funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL  | 0                             | NIL     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | Yes      | DPI    | Yes      | CA        |
| Administrative | Yes      | UGC    | No       | CA        |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) The College has PTA Association. The PT Meet is held after the pre semester

exams of the students of the students. The faculty members discussed the result of the students with their parents in all the streams. 2) The Parents share their views on the academic status and the discipline maintained by the college. They also interacted with the faculty members. The pros and cons to enhance the learning skills of the students. 3) A feedback is obtained by the parents on the functioning of the college as well as the teaching quality of the faculty. They also assured their co-ordination and contribution as a stake holder to uplift the academic status of the institution.

6.5.3 – Development programmes for support staff (at least three)

1) Workshops to enhance their expertise 2) Family get together.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Departmental Seminars and Extension Lectures to be arranged 2) Outreach activities by NSS and NCC 3) Use of ICT tools in the Teaching Learning Process

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC           | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Sadbhawana Diwas                             | 20/08/2018              | 20/08/2018    | 20/08/2018  | 200                    |
| 2018 | Departmental Seminars and Extension Lectures | 15/09/2018              | 15/09/2018    | 22/09/2018  | 300                    |
| 2018 | Voter Registration Camp                      | 20/10/2018              | 20/10/2018    | 20/10/2018  | 150                    |
| 2019 | National Unity Day                           | 12/01/2019              | 05/01/2019    | 05/01/2019  | 90                     |
| 2019 | National Voters Day                          | 25/01/2019              | 25/01/2019    | 25/01/2019  | 150                    |
| 2019 | International Womens Empowerment Day         | 08/03/2019              | 08/03/2019    | 08/03/2019  | 300                    |

No file uploaded.

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |
|------------------------|-------------|-----------|------------------------|
|------------------------|-------------|-----------|------------------------|

|  |            |            | Female | Male |
|--|------------|------------|--------|------|
| Seminar on Save Girl Child             | 15/11/2018 | 15/11/2018 | 250    | 5    |
| Rally on Female Feticide               | 10/11/2018 | 10/11/2018 | 90     | 5    |
| One At play on Beti Bachao Beti Padhao | 06/02/2019 | 06/02/2019 | 219    | 15   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Policies have been framed for the Zero Carbon Emission in the College Campus.         |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Ramp/Rails          | Yes    | 1                       |
| Rest Rooms          | Yes    | 1                       |
| Physical facilities | Yes    | 1                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative  | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|---------------------|------------------|--|
| 2018 | 3  | 3  | 09/11/2018 | 1        | Awareness Programme | Gender Equity    | 98   |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title              | Date of publication | Follow up(max 100 words)  |
|--------------------|---------------------|---|
| College Prospectus | 15/05/2019          | The college prospectus is a document which provides all the information regarding the admission process, eligibility criteria and fee structure of the different courses available in the college. It also provides the vital information regarding the code of conduct of the college that every student abides by. This document is in the hands of every student at the time of admission. They go |



through this handbook to know about the history of the college and most importantly the mission and vision of the institution.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                | Duration From | Duration To | Number of participants |
|-------------------------|---------------|-------------|------------------------|
| Ardaas Diwas            | 30/07/2018    | 30/07/2018  | 300                    |
| Sadbhawana Diwas        | 20/08/2018    | 20/08/2018  | 200                    |
| Divinity Exam           | 19/11/2018    | 20/11/2018  | 80                     |
| Seminar on Moral Values | 28/01/2019    | 28/01/2019  | 300                    |
| No file uploaded.       |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Maintenance of Herbal Garden and Tree plantation in the campus. 2) Say no to plastics. 3) Using LED bulbs. 4) Zero Carbon Emission. 5) Paper less transactions among the various departments

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1) Value based Education: The College is committed to impart value based education to the students and connect them to their culture and tradition apart from imparting formal and professional education in the various streams. The founder father, a great visionary Jathedar Sohan Singh Jalalusman has established this institution to commemorate the great martyr Shaheed Darshan Singh Pheruman. The mission and Vision of the college is to educate and empower the girls to make them self confident and self reliable. The college has its focus on the quality education with value added courses to develop the 5 H qualities among the students i.e. Quality of Head, Quality of Hand, Quality of Health, Quality of Honor and Quality of Holiness. In the era of commercialization consumerism and materialism the value system has been getting a back bench seat in the modern scenario. This lack of moral values have been corroding the vital part of the societal fabric, That means our youth. As the college is committed to the facilitated development of the girls students so the faculty members educate them with the holistic approach and make them competent in every field of academics , sports and culture. The value based education promotes high academic standards by nurturing ethical qualities among the students. This practice concentrate on sensitizing the students to the social issues in the community through the NSS and NCC. They become connected with the society and empower themselves with the qualities like sensitization, character building, emotional balance, civic sense, and above all it helps them to be the constructive and productive citizen of the country. The College faculty has always been on their toes under the dexterous guidance of versatile principal to inculcate the quality and spirit of strive for excellence among the students. This spirit inspires them to put all their sincere efforts, perseverance and passion to ignite the spark of learning skills. Maximum emphasis is laid on developing the IQ, EQ and SQ of the students. 2) Fee concession and Scholarship: The College is committed to impart quality education to the girl students hailing from the surrounding villages. The girls in this strata belongs to the poor families and cannot afford the expenditure of higher education. To help these needy students the college provides genuine fee concession to the economically poor students. They achieve the higher

education to stand on their feet and to become self dependent as manifested in mission and vision of the college. The merit holder students are awarded with the merit scholarship. The college has established a scholarship cell where the SC/ BC and Minority students are guided to apply for the Post Matric Scholarship scheme. This scholarship and financial help felicitate the economically weaker students to pursue higher education in the college. A bulky fee concession, poverty concession, stipends are given to the students for their education in the college. The needy students are also given the book facilities from the book bank of the College library, college uniform is also given to the needy students. The students participating in the Zonal Youth festival are given the incentives in monetary terms. The buddy players of the college are given the freeship and half fees facility as per their performance in the sports. They are also given the free hostel facility in the college hostel. Eventually the College is committed to provide a genuine financial aid to the students to reduce the burden of the economically weaker students. Apart from this the students are given the facility to deposit their fee on the easy installments. Infact studying in this college is very beneficial for the beneficiaries as the college has a well developed system of student support facilities. Moreover the conducive environment of teaching learning in the college is really full of quality and virtues where students get their hidden talent explored and exhibited on the platform of higher education in this temple of learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sdspmcollege.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College is committed to sensitize the students with the community service. To promote this idea the college has performed well in the cleanliness of the local area in the form of distinctive activities and which have been appreciated by the locales. The awareness programs have been conducted in the form of rallies, the summer camp

Provide the weblink of the institution

<http://www.sdspmcollege.org>

### 8. Future Plans of Actions for Next Academic Year

1) Admission of the students on the college is to be stimulated with the transparent process of admission. 2) Enhancement of student support service. 3) Financial aid to the needy students. 4) Books are to be issued from the book bank of library. 5) Library wealth will be added. 6) Augmentation of the infrastructure. 7) Departmental Seminars and Extension Lectures 8) Tours and Trips as an educational and recreational activities. 9) Budding players will be given freeship as per their performance and the participants of youth festival will be given incentives. 10) Merit scholarship for the meritorious students. 11) Seminars and extension lectures on the gender equity, moral values and health awareness.