

## **Guidelines for the Students**

- The library will be kept open from 9:00 AM to 3:00 PM on all working Days.
- Students/Staff should enter in the gate register while entering the library.
- The students should possess their ID Card while they are inside the library.
- Silence should be strictly observed in the library.
- Discipline must be maintained in the library.
- No food no drink in the library
- Reference books, weekly, magazines, newspapers are not issued to the students.
- Books are issued and returned only during library period.
- A photocopier machine is available for the students and faculty members.
- Books are issued for the needy students for the whole year.
- The college library houses a book bank as well as a lot of books denoted by faculty members and the principal of the college.
- New books are displayed on the notice board of the library.